



Saint Finbar Parish School In-Person Learning Guidelines

Overview

We are enthused to be able to have the students and staff return to campus! Even though the chances of our children contracting the coronavirus is small, we don't want to take any chances regarding our children, and/or anyone else in our school community. With that in mind, we will be implementing the attached guidelines when school opens.

A Few Main Points:

- * The main goal here is to reduce the number of adults on campus.
- * Drop off and pick up will mostly be via the valet line.
- * Students will be kept in cohorts (Primary, Middle School, and Junior High).
- * We respect the rights of the parents to make decisions regarding their children, so if you are not comfortable with In-Person Instruction then please continue with Off Campus Learning.

Before Entering Campus

- * We ask that all students, and the adults dropping them off, have their temperature taken before leaving the house. Those with a temperature, or any flu-like symptoms, should remain at home.
- * Students will have the temperatures retaken when they enter school.

- * Senior citizens or those with underlying conditions, should not drop off or pick up students.
- * Please follow the attached Drop off and Pick up procedures attached.
- * There will be no morning assemblies; students will go right to their classes between 7:30am and 7:50am.
- * Please make sure your child is here by 7:50am! If you are late, ring the office doorbell and we will come get your child, but again you can not enter campus.
- * If you are more than 20 minutes late (arriving after 8:10am), you will have to remain at home for that day.
- * You will not be able to drop your child off late, or pick them up early. If you have an appointment, please keep your child home for the day.

While On Campus

- * **Face coverings for the students are not optional.**
- * Parents will not be allowed on campus (except for emergencies). If you have things for the office you will need to send them with your child or drop them in the mail slot at the front door.
- * Dress Code: Students will be required to be in dress code, which includes our everyday uniform and PE. Families are not required to invest in the Mas Attire Uniform until the following school year.

What To Expect From The School

- * We will continue to practice and enforce excellent hygiene and cleanliness. Years before any of this happened, Saint Finbar always required students to bring sanitizers and disinfectants as part of their supplies, and we have always had signs up about hand washing, sneezing, etc.
- * Every effort will be made to space out students to the extent possible.
- * Every effort will be made to reduce large gathering of students.
- * Staff will have to abide by the health guidelines of the parents and students mentioned above.
- * Food service will not be available right away. When food service resumes, we will continue to process and serve food with the highest cleanliness guidelines possible.

* Under no circumstances can lunches be dropped off.

* We can't use the drinking fountains so students should bring a labeled water bottle.

Any students, faculty, or staff exhibiting symptoms will immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.

* The school will regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures.

Saint Finbar Advantages

We have many built-in advantages here at Saint Finbar for a situation like this: the campus is already divided into sections, we have age level restrooms, an open campus design (only one internal hallway), plenty of space and square footage of building, and a large staff that includes teacher assistants.

Agreements

Some parents may not feel comfortable right away to send their child to campus, even with the strict guidelines above. This is fine, and your child can continue to participate in Off Campus Learning.

We want to make it clear that the policies above are not optional. If you send your child, you are agreeing with the guidelines, so don't request any exceptions.

If you are comfortable with them, then please send your child to school. If not, don't send them and continue to use Off Campus Learning.

Our Pledge

It's really more of a vocation rather than a pledge of our school and staff – we have always been, and always will do everything to ensure the safety and well-being of our precious children. For decades, parents have entrusted Saint Finbar, and all of our wonderful Catholic Schools, with their children because they know that these small, caring, faith-based places of learning will always go above and beyond for our children.

Conclusion

We are all going to have to make sacrifices to get our children back to school, but we need to remember that this is temporary. We will constantly be evaluating and updating our guidelines as we proceed back to normal.

Many thanks for your cooperation, prayers and support.

School Year 2020-2021

Opening the School Year Guidelines (Effective March 3, 2021 to June 4, 2021) Subject to adjustments.

Procedures

- **Cohorts** – Students will be kept in cohorts (Primary, Middle School, and Junior High).
- **Cleaning/Disinfecting**- Classrooms, bathrooms, toys, equipment and other high-touch surfaces will be cleaned and sanitized on a regular basis. Each cohort will have separate supplies for students to avoid cross contamination. Supplies will be disinfected at the end of each school day.
- **Handwashing**- Regular hand washing will be enforced for staff and students.
- **Social Distancing**- Class activities will be structured to allow for as much social distancing as possible. The staff is working on a number of plans to facilitate distancing. Some possibilities include, multiple recess and lunch periods, classroom arrangements, use of larger facilities like the Mother Cabrini Room and Albert Hall, desk partitions, outdoor classes, and daily schedules that will allow for classes to be split (i.e. half the class goes to the computer lab, and half stays in the classroom, etc).
- **Field Trips/Enrichment Activities/Athletics/Meetings** - All have been canceled.
- **Face Coverings I**- Students must have a face covering when entering and exiting the school. Parents should have on a face covering during all drop offs and pick ups.
- **Face Coverings II** – All students and staff must wear face coverings at all times. The exception would be staff members alone in the classrooms or offices.
- **Service Hours** – Since parents/non-staff adults can not be on campus, there will be no Service Hours required until further notice.
- **Drop off/Pick up Early Fives through 2nd Grade:**

Early Fives and Kindergarten Drop Off 7:30am to 7:50am: Parents will need to park, then walk their child and drop them off to their teacher who will be at the door of the Mother Cabrini Room Entrance located on Olive Avenue.

Grades 1st and 2nd Drop Off 7:30am to 7:50am: Parents will need to park, then walk their child and drop them off to their teacher who will be at the door of the Albert Hall Entrance located on Keystone Street.

Early Fives through 2nd Grade Pick up 2:45pm to 3:15pm at the same drop off entrances. (Tuesdays 1:30pm to 1:50pm, 12:00pm to 12:20pm on half days).

- **Drop off/ Pick up Grades 3rd through 8th** - Only the valet services below can be used for drop off and pick up for students in Grades 3rd through 8th. Parents may not drop off or pick up their child at the office.
 - **Drop Off 7:30am to 7:50am:** Students must be dropped off using the Valet Drop Off Service. Cars should enter through the Keystone Gate, stop where directed for students to get out, then exit through the Oak Gate. The drop off line will only be open between 7:30am and 7:50am. The gate will be closed at 7:50am.
 - **Pick Up 2:45pm to 3:15pm:** All students must be picked up using the Valet Pick Up Service. Cars should enter through the Oak Gate, stop where directed for students to get in the car, then exit through the Keystone Gate. The pick up line will only be open between 2:45pm to 3:15pm. The gate will be closed at 3:15pm. (Tuesdays 1:30pm to 1:50pm, 12:00pm to 12:20pm on half days).
 - Senior citizens or those with underlying conditions, should not drop off or pick up students.

Family Units: Families with children in multiple grades will be dropped off and picked up with the youngest child.

Health Policies

- Parents are responsible for screening themselves and their child at home for symptoms of COVID-19, including fever, cough, shortness of breath or difficulty breathing, chills, muscle pain, sore throat, or new loss of taste or smell. Anyone with symptoms consistent with COVID-19, including the child, should remain at home, including at least 72 hours without a fever and improvement of other symptoms.
- Children will not be allowed to attend school if they or any household members have a fever of 100.4F or above, or display other symptoms of COVID-19, as listed above. Children can return after being symptom free, including 72 hours fever free. Students may be allowed to return sooner with a doctor's note unless the student is required to self-quarantine under the County's Public health order.

- Children who become sick during the day will be separated from the group and sent home immediately.
- Parents must notify school staff if their child or any other household member tests positive for COVID-19. In such a situation, the student may not return to school until they are allowed to exit self-isolation or self-quarantine under the County Health Orders.
- School staff will adhere to the same health guidelines as described for the students, including daily health screenings and a return-to-work policy that includes being symptom free, including 72 hours fever free.
- State and County Public Health directives are updated frequently, and there will most likely be changes; we will make you aware of any adjustments as soon as we get them.