

St. Finbar School



2120 W. Olive Avenue, Burbank, CA 91506
Phone (818) 848 – 0191
www.saintfinbar.org

Mission Statement and Philosophy

We are a Catholic Parish School and are a ministry of the larger Catholic Community of Saint Finbar Church. We encourage all school families to become active, stewardship parishioners who worship together as a family and participate in the ministries of the parish community. Our students are guided to an understanding of the dignity, uniqueness, and value of each person, with a special emphasis on the less fortunate. We strive to create an atmosphere where spiritual, intellectual, psychological, social, physical, and aesthetic growth can take place within each student. Our extensive Enrichment Programs and strong Catholic Identity strengthen this atmosphere. We envision that this anticipated development and growth will result in our graduates pursuing the Sacrament of Confirmation and staying connected to their faith through the parish Youth Group. We trust that the formation of our students received here at the school will enable them to become productive and effective Catholic leaders for today's society who model Christ by serving each other and the world

August 2022

Thursday, August 11 th	Early Fives, Kindergarten, and New Parent Meeting (6:00pm – 7:30pm)
Friday, August 12 th	Used Uniform Sale: 3:00pm – 5:00pm Albert Hall
Monday, August 22 nd	Meet Your New Friends! (5:00pm-6:00pm – This event is for Early Fives and Kindergarten students and their parents)
Wednesday, August 24 th	1st Day of School! Entrances and Valet open at 7:30am School is dismissed at 12:00pm Snack Service No Lunch or Day Care
Thursday, August 25 th	2nd Day of School! Entrances and Valet open at 7:30am School is dismissed at 12:00pm Snack Service No Lunch or Day Care
Friday, August 26 th	3rd Day of School! Entrances and Valet open at 7:30am School is dismissed at 12:00pm Snack Service No Lunch or Day Care
Monday, August 29 th	Regular School Schedule Begins (7:50am to 2:50pm) Snack, Lunch Service and Day Care
Tuesday, August 30 th	1:30pm Dismissal
Wednesday, August 31 st and Thursday, September 1 st	Regular Schedule
Friday, September 2 nd	School is dismissed at 12:00pm Snack Service No Lunch or Day Care
Monday, September 5 th	Labor Day – No School

Welcome to the First Day of School!

Wednesday, August 24th
Gates Open at 7:30am
Students need to be here by 7:50am

Parents are welcomed to park and enter the campus with their child through the Pedestrian Gates on Myers and Keystone

The Car Valet drop-off (enter Keystone and exit Oak) will also be available.

Early Fives and Kindergarten parents should bring their children directly to the classrooms. Grades 1st through 8th should proceed to their class line on the yard.

There will be outdoor Morning Prayer and Assembly for Grade 1st through 8th starting at 7:50 am. Parent are welcome to attend the Morning Prayer and Assembly.

After the Prayer and Assembly, parents are welcome to attend a ***First Day of School Coffee in Albert Hall.***

The following day, Tuesday, August 25th, we will start our regular student drop-offs:

Schedule for the School Day

6:45am	Morning Care Begins (Mother Cabrini Door on Olive Avenue)
7:30am	Gates and Entrances are opened
7:50am	Gates and Entrances closed
8:00am	Students line up for Morning Assembly
1:30pm/1:45pm	(Tuesday) End of school day/Campus is closed
2:45pm	End of school day
3:00pm	Campus is closed

Tuesday dismissal at 1:30pm.

Before School: Valet Service (Cars Only)

If you are using the Valet Drop Off Service, come south on Keystone, and enter the parking lot through the Keystone Gate. Proceed through the traffic cones to the spot where children are assisted out of the car. Exit by making a RIGHT TURN ONLY out the Oak Street Exit.

The Keystone Valet Service is for cars only. Students and families are asked not to walk through the valet lines on Oak Street and Keystone Street; this poses a severe safety threat.

Before School Procedures: Pedestrian Gate

Students and families not using the valet service MUST enter through the pedestrian gate located on Myers Street and Keystone. The Myers and Keystone Pedestrian Gates are only for:

- * Students who walk to school.
- * Parents who park their cars and walk their children into school.

Myers Street is a loading and unloading zone from 7:00am to 9:30am.

The gates are locked at 7:50am. Students arriving after that must use the Olive Ave Entrance and receive a late pass to enter class. ONLY tardy students are allowed to enter the office.

After School Procedures

Cars are not allowed on campus, so parents must park before picking up their children after school. Oak Street is the only gate used for after school dismissal.

Students in Grades Early Fives through Second must be picked up from their classrooms. All other students can leave their classrooms when dismissed by the teacher.

Gate supervision lasts 20 minutes after the last bell; the gates are locked at 3:10pm and supervision ends at this time. On Tuesday the gates are locked at 1:50pm. Students may not wait outside the school gates, or “hang out” in the office to be picked up. Remaining students will be checked into the After School Program and charged \$20.00. This is a serious issue of safety. If a student has practice, tutoring, etc., parents must make arrangements or pay the \$20.00 fee.

If a child has the parent’s permission to walk home or walk to an area off campus, the appropriate forms must be completed and on file in the school. Students will then be issued an Off Campus Pass. Once a student leaves the school grounds, he/she may not return.

Liturgy Schedule

Daily Mass is offered at 8:00 am in the Parish Church. All parents are invited to attend with their students’ class.

Class Mass days are as follows:

Monday: Grades 1 and 2

Wednesday: Grades 3, 4, and 5

Friday: Grades 6, 7, and 8

Once a month, grades K-8 attend liturgy together (please consult the school calendar for these dates). There are no class Mass days on All School Mass weeks.

Class Masses and All School Masses are not optional. Missing Mass can result in a lower Religion Grade.

Uniform Policy

Students are required to be in complete uniform every day. Please go to www.dennisuniform.com and enter Saint Finbar School.

Girls

Mass Day Attire

K-8:

Girls must wear a white blouse and skirt. K-5 girls have the option of wearing the pleated shift. Navy tie and navy blue V-neck sweater, V-neck vest or cardigan. Sweaters must have the St. Finbar logo.

Regular School Uniform

K-8:

Girls may wear white, navy or grey polo shirt with St. Finbar logo. Navy blue polo dresses are available for students in K-2.

They may wear navy long pants, navy walking shorts, skort, or skirt. K-5 girls have the option of wearing the pleated shift. The skirt, shift or skort must be no shorter than 2 inches above the top of the knee.

All girls must wear solid white, navy, or black socks. Socks must cover the ankles. Knee length socks are permitted. White, black, or navy tights may be worn, BUT no leggings may be worn.

Boys

Mass Day Attire

K-8:

Boys must wear a white tailored dress shirt, long navy uniform pants, a navy tie, and navy blue V-neck sweater, V-neck vest, or cardigan. Sweaters must have the St. Finbar logo. (Black or navy belt must be worn in grades 2-8.)

Regular School Uniform

K-8:

Boys may wear white, navy or grey polo shirt with St. Finbar logo.

They may wear navy long pants or navy walking shorts. (A navy or black belt must be worn in grades 2-8. All pants and shorts must be worn at the waist level. **No oversized pants/shorts are permitted**)

All boys must wear solid navy, white, or black socks. Socks must cover the ankles.

All Students

Shoes: School shoes must be white, navy, black or grey tennis shoes or Vans. Dress shoes are encouraged on Mass Days. The only exception is for Kindergarten and First Grade which allows cartoon characters to be on shoes. Shoelaces must be white, navy, black or grey only. Shoes must be tied at all times. Boots are not an appropriate school uniform shoe; open-toed or open-back shoes are also not appropriate school uniform shoes.

P.E. Uniform

All students must wear the official Saint Finbar P.E. uniform purchased at Dennis Uniform.

Early Fives

Early Fives students (boys and girls) wear the PE Uniform every day.

Jackets and Outwear

St. Finbar jackets, sweaters, or sweatshirts are the only acceptable outer wear allowed in the classroom. In extreme weather, students may wear other outerwear BUT students will not be allowed to wear them in the classroom.

Hair

Hair must be well-groomed and not dyed. Extreme hairstyles (as deemed by the principal) are not acceptable. For boys, hair must be above the shirt collar and well above the eyebrows. For girls, no hair extensions are allowed.

Jewelry/Make-up/Nail Polish

Only bracelets or necklaces that are religious in nature are allowed to be worn. Girls only
No make-up or nail polish is allowed to be worn in school.

No tattoos of any kind are allowed.

Students will be given a uniform infraction for violating any of the above regulations.
Consequences will be determined by the principal.

Spirit and Pride

Spirit and Pride days occur on Thursdays. On those days students can wear the Spirit and
Pride tops that are available for purchase through the *Prepsportswear* link on our website.
Regulation school bottoms or jeans must be worn with the Spirit and Pride tops.

**Saint Finbar School After School Program 2022-2023
Registration Form**

Family Name _____

Children and Grades:

The After School Program is from 3:10pm to 6:00pm on Monday, Wednesday, Thursday, and Friday, and on Tuesday from 1:50pm to 6:00pm. Only people listed on your emergency card can pick up your child. Please make sure that your card is updated.

The Monthly Fee Schedule is below. Please circle your selection:

After School (until 6:00pm)		Before School (6:45am to 7:30am)
One Child	\$225.00	\$75.00
Two Children	\$350.00	\$150.00
Each Additional Child	+ \$50.00	+25.00

**Daily Rate: \$20 per day (Per Child) After School
\$5 per day (Per Child) Before School**

These fees are for each month from September 2022 through May 2023. The fees are the same regardless of the number of school days in these months.

- Fee for August 2022 is \$60 for After School and \$15 for Before School
- Fee for June 2023 is \$140 After School and \$35 for Before School

Payment Plans:

_____ I will pay the office by check or cash before the first of each month.

_____ Please add the monthly amount to my tuition (must use FACTS Tuition Plan).

Parent Signature _____